

BOARD OF SUPERVISORS

MEETING MINUTES

Meeting Date: 12/20/2016

Meeting Location: Bert Harris Center, Conference Room III
Sebring, Florida

FINAL - Approved January 3, 2017

Recorded by: Susie Bishop

MEETING LOCATION: BERT HARRIS CENTER, SEBRING, FL
MEETING SCHEDULED START: 3:00 P.M. CALL TO ORDER: @ 3:02 P.M.

Name	Title	Organization	Present
ATTENDANCE			
Dr. John Causey	Chairman	Highlands Soil & Water	Y
Jackie Bailey	Vice Chair	Conservation District	Y
Pamela Fentress	Secretary/Treasurer		Y
Scott Kirouac	Supervisor		Y
Doug Deen	Supervisor		Y
Steve Smith	Supervisor Elect		Y
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Commissioner Jim Brooks	Liaison	Highlands Co. Board of County Commissioners	Y
Susie Bishop	Executive Director	Highlands Soil & Water	Y
<u>Other Attendees:</u>			
Kayla Nickerson	Env. Spec. III	FDACS-OAWP	N
Carlos Torres	District Conserv	USDA-NRCS	Y
Aalia McClendon	Soil Conserv.	USDA-NRCS	Y

PUBLIC MEETING ANNOUNCEMENT READ BY CHAIRMAN

I. Welcome & Introductions

II. Approval of Agenda

- a. Motion to approve agenda as presented (Fentress/Kirouac) Unanimous Approval.

III. Approval of Minutes October 18, 2016

- a. Meeting Minutes - Motion to approve minutes as presented.(Fentress/Kirouac). Unanimous approval.

IV. Financial Activity

- a. Overview of Financial Reports - Bishop presented the bank reconciliation statements

and financial reports for YTD for the current fiscal year.
Motion made to approve the financials as presented (Bailey/Fentress)
Unanimous approval.

VI . Agency Partner Updates

- a. NRCS - Torres announced deadlines for applications for NRCS programs. At the end of 2016 there were 16 EQIP applications with 4 funded. There will be a focus CSP projects in 2017. Aalia McClendon announced she is transferring to a new position in Georgia with today being her last day as an employee of this NRCS office.
- b. FDACS - Due to Nickerson's absence from the meeting, Bishop reported the Citrus Re-Establishment Contract is far from being allocated and the deadline for application is January 13 so the un-used funds can be re-distributed to other contracts.
- c. MIL - Bishop reported the MIL Evaluations are ahead of required amount and have also completed five well calibrations this quarter.
- d. County Extension - No Report

VII. Old Business

- a. Lake McCoy Project - Fentress reported she had inquired with SWFWMD for an update. All contracts are signed and RFPs for bids for the Lake McCoy project and the Lake June project will be combined projects to the winning vendor. Lake June has been a project for 10 years so the actual work for it could take place before Lake McCoy. Once project is awarded to the selected vendor the job has to be completed in 110 days. Fentress sent an update to the property owners with no negative comments received back.
- b. Highway Sign - Bishop reported the new sign should be installed this week.
- c. USDA-NRCS Technical Review Committee - Bishop reported she attended the meeting in Gainesville last month and was the only SWCD represented. NRCS State Conservation Director applauded HSWCD for being present. The outcome of the Highlands local working group meeting was shared and well received.

VIII. New Business

- a. AFCD - Supervisor Survey - Supervisors were emailed a survey AFCD asked them to complete. Bishop collected them and will submit to AFCD.
- b. AFCD - Area 4 Meeting - Bishop reported the AFCD Area 4 meeting will be held on April 13 in Palm Beach County with a morning meeting, lunch and Sugar Cane tours in the afternoon. She expressed her inquiry with AFCD for the Area 4 Youth Speech Contest to be held at the meeting too, but that isn't confirmed as of today. In an effort to have a County winner in time to compete at the Area 4 meeting, the HSWCD Youth Speech Contest will be held on March 21, 2017 at 5:30 p.m. following the regularly scheduled Board Meeting. Packets will be delivered to the schools following the Christmas break.
- c. Soils Workshop - Bishop explained she and Steve Smith met to discuss options for the soils workshop HSWCD will host. The date is February 22, 2017 from 10 - 12 Noon. Dr. Tyler Jacoby and his staff with Highland Precision Ag. will be providing the instruction. Discussion regarding the goals and objectives of the workshop took A Board workshop to formulate the details of the soils workshop will be held on January 3 at 1:00 p.m. Bishop will invite Highland Precision Ag. representative/s to the planning workshop. Motion was made to budget \$1500.00 in the General Fund for the Soils Workshop (Fentress/Deen). Unanimous approval.

IX. Executive Director's Report - None

X. Citizens Not on the Agenda

None

XI. Supervisor Comments

Bailey - Expressed gratitude for experience of serving on the Board.

Deen - None

Kirouac - Shared the success of the Ag Angels in 2016 and thanked the Board for their continued support. In forty days \$ 59,120.00 was raised. Kirouac reported his encounter with RCMA center Director in Lake Placid and their need for playground equipment at their new child care center in Highway Park. He is seeking monetary support from agriculture industry associations and will come back to HSWCD to seek support too.

Fentress - Announced Jenny Hoover was selected as the new District person for FSA . Danielle Daum and Del Murphy will replace Fentress and J. Barben on the County Committee.

S. Smith - None

Commissioner Brooks - Announced he will remain the County Commission Liaison for the coming year.

Causey - Supervisor Causey recognized J. Bailey for her years of service to HSWCD with a plaque.

Meeting adjourned at 4:15 p.m.

John Causey, Chairman

Pamela Fentress, Secretary

POST MEETING ACTION ITEMS

Action	Assigned To	Deadline
Complete Highway Sign Install & Payment	S. Bishop	Dec. 30, 2016
Organize Board Workshop for Jan. 3, 2017 at 1:00 p.m. to plan the Soils Workshop being held on Feb. 22, 2017.	S. Bishop	Jan. 3, 2017
Deliver Youth Speech Contest Entry packets to all public Middle & High School and Private Schools	S. Bishop	Jan. 13, 2017
Distribute Soils Workshop Flyers	S. Bishop & BOS	Jan. 25, 2017
Continue to monitor/facilitate the FECLOG & NRCS work on PL566 structure	S. Bishop	Ongoing
Outreach for MIL	S. Bishop & D. Pitts	Ongoing