

# **BOARD OF SUPERVISORS**

## **MEETING MINUTES**

Meeting Date: 01/16/2018

Meeting Location: Bert J. Harris Agricultural Center

Conf. Room 3

Sebring, FL

**FINAL - Approved February 20, 2018**

Recorded by: Susie Bishop

**MEETING SCHEDULED START: 3:00 P.M. CALL TO ORDER: @ 3:05 P.M.  
PUBLIC MEETING ANNOUNCEMENT READ BY CHAIRMAN**

Name	Title	Organization	Present
<b>ATTENDANCE</b>			
Scott Kirouac	Chairman	Highlands Soil & Water	N
Dr. John Causey	Vice-Chairman	Conservation District	Y
Doug Deen	Secretary/Treasurer		N
Pamela Fentress	Supervisor		Y
Steve Smith	Supervisor		Y
Commissioner Jim Brooks	Liaison	Highlands Co. Board of County Commissioners	Y
Susie Bishop	Executive Director	Highlands Soil & Water	Y
Carlos Torres	District Conserva.	USDA-NRCS	N
Kayla Nickerson	FDACS-OAWP	Env. Spec. III	Y
Laurie Hurner	Highlands Co. Extension	Ex. Director	Y

**I. Welcome & Introductions**

**II. Approval of Agenda**

Motion to approve agenda as presented (Fentress/Smith). Unanimous Approval.

**III. Approval of Meeting Minutes**

a. Board of Supervisors Meeting Minutes -December 19, 2017 - Motion made to approve minutes as presented (Fentress/Smith). Unanimous Approval.

**IV . Financial Activity**

a. Overview of Financial Reports - Bishop presented the bank reconciliations and

financial reports for December. All transactions have cleared the accounts at Harbor Community Bank and those accounts have been formerly closed now. Financial reports for December 2017 were presented with no questions. Motion made to accept the financial reports as presented (Smith/Fentress) Unanimous approval.

#### **V . Agency Partner Updates**

- a. NRCS - Torres was not in attendance.
- b. FDACS - K. Nickerson reported the Citrus BMP Manual is being revised to add the core practices. The Cow/Calf BMP Manual is near completion and will be printed soon. Additional dollars have become available and will soon be added to some of the contracts HSWCD has in place.
- c. MIL - Bishop reported the MIL in on schedule. She shared totals of the potential water savings, actual water savings, total evaluations completed and acres evaluated since the creation of the HSWCD MIL. The MIL is on schedule for this quarter's requirement.
- d. Extension - Laurie Hurner expressed to the Board how much growers appreciate the MIL being available to them. It is a huge asset and offering of HSWCD. She reported recent completion of CED training and IFAS informed them of positive feedback regarding the funding IFAS/4-H hopes to receive during this session. Horticulture agent D. Austin has completed recent workshops for the public on gardening and bee keeping. Due to increased interest in bee keeping an advanced bee keeping class will be offered. Hurner will be assisting FDACS-OAWP with the revision of the Citrus BMP Manual.
- e. HCBCC - Commissioner Brooks reported he will continue as the liaison for HSWCD. The Board selected a new county attorney - the current assistant county attorney, Joy Carmichael.

#### **VI. Old Business**

- a. Lake McCoy Project - Fentress reported the final walk through/inspection of the project is scheduled for 1/17/2018. Once any concerns are addressed the billing will be issued to the County and then HSWCD will pay its portion to the County.
- b. Board Workshop/Strategic Plan - Bishop reported the facilitator, Dr. Hannah Carter is not available on Feb. 2, but is willing to assist on a different date. Bishop proposed they have workshop on next scheduled meeting date of Feb. 20 at 1:00 p.m. The consensus of the board was to try and schedule it for the suggested date/time. Bishop will confirm with Board via email once all is arranged.
- c. CLDD - Bishop explained to the Board the reasons FDACS-OAWP decided to have CLDD manage the contract for this large project. FDACS will reduce one of the FCO Contracts by \$ 1,340,769.60, with a loss of \$26,815.39 in admin. fees.
- d. Livestock Trailer Contribution - due to absence of Deen, Bishop reported Deen's findings. Deen asked the Board to remove the decision to contribute up \$1000.00 to this purchase. Motion made to remove the authorized \$1000.00 to be contributed to FFA Alumni for purchase of a stock trailer (Fentress/Smith). Unanimous approval.

**VII. New Business**

- a. MIL Manager - Bishop shared with the Board the decision of Pitts to accept a BMP Technician position in Polk County under a contract with the PSWCD. Details of this position and how it would be managed took place. HSWCD has offered to manage the contract since PSWCD doesn't have any staff to assist them. The details for Pitts and this position are not determined yet. Bishop will keep the Board informed as this continues to develop.

**VIII. Executive Director's Report**

- Bishop will leave for the NACD Annual Meeting in Nashville next week.
- Bishop will teach Ag Day on Thursday, Jan. 18.
- Following the Extension gardening workshop, Bishop secured several gardening plots with new gardeners. There are very few vacant plots now.
- Avista Computers is working with Bishop to purchase a new laptop.
- Updates on the ARM movement against the Ag industry were shared. A video of an egg farm in Lake Wales was released by the ARM group today.

**IX. Citizens Not on the Agenda**

None

**X. Supervisor Comments**

Causey - None

Smith - None

Fentress - None

Meeting Adjourned at 3:47 p.m.

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**Scott Kirouac, Chairman**

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**Doug Deen, Secretary**

### POST MEETING ACTION ITEMS

Action	Assigned To	Deadline
Attend NACD Annual Meeting`	S. Bishop	Jan. 26-31, 2018
Contact facilitator for the Board Strategic Planning Workshop	S. Bishop	Jan. 19, 2018
Purchase a new computer for ED	S. Bishop	Jan. 31, 2018
Continuance of managing of FDACS Contracts/Staff	S. Bishop	Ongoing
Continue to monitor/facilitate the FECLOG & NRCS work on PL566 s structure	S. Bishop	Ongoing